

# **Copperfield Neighborhood Association Board of Directors Meeting - Minutes**

**December 7, 2004 6:45pm**

## **In attendance:**

Jim Pauley, James Wagers, Susan Potter, Gene Ferguson, Mark Yates, Beth Fletcher

**Absent:** Charlie Gancio

## **1. Call to Order**

Jim Pauley called the meeting to order At 6:45 p.m.

## **2. Approval of Previous Minutes**

James moved that the minutes be approved, Mark seconded. The motion passed.

## **3. Additions to the Agenda**

There were no additions to the agenda.

## **4. Approval of the Agenda**

Susan moved to accept the agenda, James seconded. Motion passed.

## **5. New Business**

### **a. Social Committee**

The Board realized a desperate need for additional volunteers for the social committee and agreed to continue to actively recruit members.

## **6. Old Business**

- a. Neighborhood watch meeting took place on 12-6-04. Ten neighbors were in attendance. Four or five volunteered to help. The Board offered our support.
- b. Contacting neighbors, fliers were passed out to all neighbors asking for assistance in volunteer positions. A website was also established for this purpose.

c. The new neighborhood directory is complete and has been distributed

**7. Financial Report- See attached**

The board reviewed the report and noted that the January meeting would focus on the 2005 budget.

**8. Neighborhood Dues/Collections Report**

See attached. Collections are ongoing.

**9. Facilities Committee**

See attached Minutes from the facilities committee. Motion to accept the minutes was made by Susan and seconded by Gene.

After an extensive discussion, the board unanimously agreed to accept the recommendation of the facilities committee that clubhouse rentals will be limited to members of the neighborhood in good standing. The board noted that any member of the neighborhood who rents the clubhouse is required to be present at the function. This will ensure that there is some accountability within the neighborhood for any clubhouse rental. The facilities committee will implement this clarification to the rental rules for 2005 rentals.

Facilities committee will meet on 12-14-2004 at 6:00 p.m.

**10. Next meeting date**

The next meeting of the board will be on January 18, 2005 at 6:30pm.

**11. Motion to adjourn**

Motion to adjourn was accepted by acclamation. The meeting adjourned at 8:15pm.

Respectively Submitted, Beth Fletcher Secretary

**To.** Copperfield Neighborhood Association Board  
**From.** Facilities Committee  
**Re.** 30 November 2004 Committee Meeting Minutes  
**Date.** 07 December 2004

**Message. Committee Members Present**

Mark Yates, Dwayne Stephens, Carol Martin, Van Younger, Matt Marlowe,  
Ron Gilbert

**Call to Order**

Mark Yates called the meeting to order at 6:07p.

**Approval of November Minutes**

Dwayne moved that prior minutes be approved. Matt seconded the motion.  
The motion passed.

**Clubhouse Rental Policy**

After discussion, the following rate schedule was approved.

- \$200. deposit required for non-alcohol events
- \$500. deposit required for alcohol-related events
- ~~\$500~~ usage fee to be determined after a study of current utilities and costs of maintaining the building.
- \$75. lost key fee
- Clubhouse use is limited to neighborhood Members in good standing and are responsible for the terms of the rental agreement. Deposit and rental payments must come from the Member only.
- If facility isn't left in acceptable condition per the terms of the rental agreement, the amount of deposit that will be kept is left to the discretion of the rental agent.

It is agreed only the front door be available for rental use for convenience of lock replacement. Other doors would use different keys. Dwayne made the motion to accept the above rate schedule. Matt seconded. Motion passed.

**Adjournment**

Mark adjourned the committee meeting at 6:35p

Next meeting 14 December 6:00p.

Respectfully submitted.

Ron N. Gilbert  
Secretary

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