

# Minutes

## Copperfield Neighborhood Association

November 9, 2004

6pm

### **In attendance:**

Nick Muller (neighbor), Maria Schwarzell (neighbor), Jim Pauley (board member), Charlie Gancio (board member), Susan Potter (board member), Dwayne Stephens (Facilities committee rep), James Wagers (Board member), Beth Fletcher (Board member), Gene Ferguson (Board Member), Beth Tibbitts (webmaster)

### **Absent:**

Mark Yates (board member)

### **1. Call to Order**

Jim Pauley called the meeting to order at 6:10 p.m.

### **2. Approval of Previous Minutes**

James moved that minutes be approved, Susan seconded. The motion passed.

### **3. Additions to the Agenda**

There were no additions to the agenda.

### **4. Approval of the Agenda**

Susan moved to accept the agenda, James seconded. Motion passed.

### **5. New Business**

#### **a. Establishing a Playground Committee**

Melissa Schwarzell offered to chair a committee to look into revamping and /or adding to our present playground. She presented an outline of her ideas that is attached. After discussion, a motion was made by Susan to place this activity under the facilities committee and to have Melissa chair this undertaking. Gene seconded. Motion passed.

James wagers gave Susan a check for \$500.00 from the city via Jennifer Mossotti to be used for "discretionary spending" on the playground effort.

### **b. Establishing a Neighborhood Watch Program**

Nick Muller interested in helping form a Neighborhood Watch program in light of recent break-ins and vandalism.

After discussion, motion was made by Susan to establish a Neighborhood Watch Program (NHW). Seconded by James. Motion passed.

Date was chosen for a Neighborhood watch informational meeting: December 6, 7:00 p.m. at the clubhouse. Prior to the meeting Jim will put together and distribute the meeting announcement, as well as requests for e-mail address updates from neighbors and requests for volunteers for the NHW and block captains.

### **c. Contacting Neighbors efficiently**

The board discussed options to contact neighbors efficiently. It was decided that e-mail would be the most efficient method to make contact. An effort will be made to establish a neighborhood e-mail list that will be used only for neighborhood business. The first attempt to collect e-mail addresses will be via the door flyer distributed in December.

### **d. Neighborhood Directory Distribution**

After discussion: Charlie made a motion that this be the last delivery of a printed directory, future distributions will be by e-mail or residents may pick up a hard copy at the club house. James seconded. Motion passed. We will have two versions a regular printed version by street address and an alphabetical list.

## **6. Financial Report**

Board accepted financial report from Susan see attached.

## **7. Neighborhood Dues/Collections Report**

See attachment: James indicated that he is presently discussing the options with the attorney for the next steps to collect outstanding dues. Ultimately, the board will have to choose whether to file liens or go to small claims court. The will decide on the next step at a future meeting after discussions with legal counsel are complete. The board thanked James for his excellent work on the dues collection.

## **8. Facilities Committee Report**

Dwayne Stephens presented the facilities committee report due to the absence of Mark Yates. The board reviewed the information from the minutes of the facilities committee and their November 8 meeting. See attached.

The facilities committee requested that Bob Bravard be added as a member of their committee. James made a motion for Bob to be added to the facilities committee. Seconded by Gene. Motion passed.

Discussed key distribution: The facilities committee will undertake the responsibility to distribute keys. Keys will be given to Mark Yates, Dwayne Stephens, Jim Pauley and Kim Stinnett. Matt Marlowe will have a master key. The board noted that James Wagers turned in all of his keys except for the post office box key.

Facilities committee report was accepted with thanks from the board.

## **9. Getting More Neighbors Involved in Activities**

The board discussed the need to have more neighbors involved in the many aspects of neighborhood activity. There needs to be a concerted effort to get more involvement. Another flyer will be distributed asking for volunteers for the various committees/activities.

### **a. Social Activities**

Christmas celebration December 11

## **10. Clubhouse Rental Procedures**

Board has expressed concern as to the wear and tear on the facility and would like to look at raising rental fees and placing more accountability on the homeowner/sponsor. The board agreed that the facilities committee would be asked to consider both the rental fees and specific policies for renting (i.e. a homeowner in the neighborhood being present at the function). The board will consider recommendations of the facilities committee as soon as they complete their review.

## **11. Other Items Identified**

No other items were identified for action/discussion.

## **12. Next meeting date**

The next meeting of the board will be on December 7th at 6:30pm

## **13. Motion to Adjourn**

Motion to adjourn was accepted by acclamation. The meeting adjourned at 9:20pm.

Respectively submitted, Beth Fletcher Secretary

Financial Statements are available with the official minutes that are available for review at the clubhouse.

**To.** Copperfield Neighborhood Association Board  
**From.** Facilities Committee  
**Re.** 08 November 2004 Committee Meeting Minutes  
**Date.** 09 November 2004

**Message. Committee Members Present**

Mark Yates, Dewayne Stephens, Theresa Hobson, Van Younger, Matt Marlowe, Ron Gilbert, Chuck Fowler, Bob Bravard (guest)

**Call to Order**

Mark Yates called the meeting to order at 7:00 pm.

**Approval of October Minutes**

Dwayne moved that the minutes be approved. Matt Marlow seconded the motion. The motion passed.

**Discussion Topics**

**Club Membership Rates**

After discussion, the following rate schedule was approved.

- \$375. per Regular Family Membership
- \$225. per Senior Membership (age 55 and over) which includes a free pass for two "grandchildren" visits per season
- \$225. per Single Adult Membership
- \$50. Snack Shack credit given to any member referring another paying member. Both membership applications must be sent together, with payment.
- Adult designated lane swim Monday through Friday, 5p to 6p.

Dewayne made the motion to accept the above rate schedule. Chuck Fowler seconded. Motion passed.

**Bingo**

Committee agreed that we try Bingo as a fundraising option. The times we would operate the Bingo Hall is Friday 6p to 9p and Midnight to 3a on the yet to be determined Fridays we are scheduled. We are responsible for the cost of setup expenses such as game supplies, etc. Final plans and details have not been agreed upon, nor contracts signed.

**Finance Report**

See attached summaries.

**Pool Repairs**

Discussion regarding bids by Lexington Pools on our behalf regarding leak

**Message (cont.)**

detection and inspections. Pressure testing for pool plumbing will take place after valve repair is complete. Tests and repairs will hopefully resolve high water bills and ongoing repair issues that plagued Summer 2004. Committee approved the spending of up to \$2700 to purchase and install two new PVC valves with warranties.

**New Member Recruitment**

Bob Bravard is recommended as a new committee member. Other needs include fundraising chairperson, grounds committee, maintenance committee headed by Matt Marlow, and volunteer coordination, headed by Theresa.

**Adjournment**

Mark adjourned the committee meeting at 9:10 pm

Respectfully submitted.

Ron N. Gilbert  
Secretary